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 TAX EXTENSION DEPARTMENT

**SCHAUMBURG TOWNSHIP DISTRICT LIBRARY
 ORDINANCE NO. 2024-2025-1**

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF
 SCHAUMBURG TOWNSHIP DISTRICT LIBRARY, COOK COUNTY, ILLINOIS FOR
 FISCAL YEAR 2024/2025**

WHEREAS, the Schaumburg Township District Library (the "District") is a non-home rule government organized and operating under the authority of the Illinois Constitution and the Public Library District Act of 1991, 75 ILCS 16 et seq.;

WHEREAS, the Trustees of the District are required by the Public Library District Act of 1991, 75 ILCS 16/30-85, to prepare and enact a budget and appropriation ordinance pursuant to the Illinois Municipal Budget Law 50 ILCS 220/1, et seq.;

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (KNOWN HEREINAFTER AS THE "BOARD") OF SCHAUMBURG TOWNSHIP DISTRICT LIBRARY (KNOWN HEREINAFTER AS THE "DISTRICT"), COUNTY OF COOK, STATE OF ILLINOIS, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are incorporated as substantive portions hereof as though set forth herein.

Section 2. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual budget and appropriation ordinance in tentative form, which has been conveniently available for public inspection for at least thirty (30) days prior to final action hereunder:
- (b) A public hearing on said ordinance was held at the Schaumburg Township District Library, 130 S. Roselle Road, Schaumburg, Illinois on the 26th day of August, 2024, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least thirty (30) days prior to such hearing, proof of which is on file with the Secretary of the Board of Library Trustees, and:
- (c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the 2024/2025 fiscal year have heretofore been performed.

Section 3. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the 2024/2025 fiscal year beginning July 1, 2024 and ending June 30, 2025:

| | <u>Budget</u> | <u>Appropriated</u> |
|--------------------------------|--------------------|---------------------|
| I. LIBRARY GENERAL FUND | | |
| 1. LIBRARY MATERIALS | | |
| Books – Adult | \$ 495,216 | \$ 517,006 |
| Reference Materials | 43,000 | 44,892 |
| Electronic Resources | 776,951 | 811,137 |
| Extension Materials | 207,754 | 216,895 |
| Youth Services | 224,200 | 234,065 |
| Popular Library Materials | 81,000 | 84,564 |
| TOTAL LIBRARY MATERIALS | <u>\$1,828,121</u> | <u>\$1,908,559</u> |

| | <u>Budget</u> | <u>Appropriated</u> |
|---------------------------------------|----------------------------|----------------------------|
| 2. WAGES AND BENEFITS | | |
| Access Services Wages | \$ 778,982 | \$ 813,257 |
| Administration Wages | 1,295,900 | 1,352,920 |
| Circulation Wages | 1,543,937 | 1,611,870 |
| Programming & Outreach Wages | 447,828 | 467,532 |
| Fiction, Movies & Music Wages | 696,638 | 727,290 |
| Digital Services Wages | 580,711 | 606,262 |
| Hanover Park Branch Wages | 503,014 | 525,147 |
| Hoffman Estates Branch Wages | 424,000 | 442,656 |
| Information Technology Wages | 682,000 | 712,008 |
| Maintenance Wages | 421,350 | 439,889 |
| Reference Wages | 1,074,725 | 1,122,013 |
| Youth Services Wages | 1,300,430 | 1,357,649 |
| Merit Increment Wages | 140,000 | 140,000 |
| Personnel Benefits | 26,200 | 27,353 |
| Deferred Compensation – Matched | 23,000 | 24,012 |
| Medicare Taxes | 140,000 | 146,160 |
| Medical and Dental Insurance | 981,000 | 1,024,164 |
| Social Security Taxes | 431,000 | 449,964 |
| Health Care Tax | 500 | 522 |
| 401a Retirement Plan Contributions | <u>922,000</u> | <u>962,568</u> |
| TOTAL WAGES AND BENEFITS | <u>\$12,413,215</u> | <u>\$12,953,236</u> |
| 3. OTHER OPERATIONAL EXPENSES | | |
| Utilities | \$ 382,175 | \$ 398,991 |
| Insurance | 302,000 | 315,288 |
| Unemployment Claims | 10,000 | 10,440 |
| Professional Services | 256,100 | 268,465 |
| Furniture & Equipment | 88,012 | 91,885 |
| Library Supplies | 261,856 | 273,378 |
| Maintenance Services and Repairs | 617,278 | 644,438 |
| Staff Development | 228,130 | 238,168 |
| Promotional Expenses | 211,290 | 220,587 |
| Library Programs | 316,560 | 330,489 |
| Transportation | 6,500 | 6,786 |
| Inspection License and Fees | 8,831 | 9,220 |
| Consulting | 10,000 | 10,440 |
| Computer Hardware | 110,900 | 115,780 |
| Service Fees/Support Agreements | 298,376 | 311,505 |
| Software | 316,296 | 330,213 |
| Computer Supplies | 18,000 | 18,792 |
| Research and Development | 10,000 | 10,440 |
| Legal Notices | 750 | 783 |
| Merchant Fees | 5,000 | 5,220 |
| Contingency | 10,000 | 10,440 |
| TOTAL OTHER OPERATING EXPENSES | <u>\$3,468,054</u> | <u>\$3,621,748</u> |
| 4. SPECIAL PROJECTS | | |
| Art and Special Project Expenses | <u>80,000</u> | <u>80,000</u> |
| TOTAL SPECIAL PROJECT EXPENSES | <u>\$ 80,000</u> | <u>\$ 80,000</u> |
| TOTAL LIBRARY GENERAL FUND | <u>\$17,789,390</u> | <u>\$18,563,543</u> |

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II. SPECIAL RESERVE FUND

| | | |
|-----------------------------------|----------------------------|----------------------------|
| Furniture & Equipment | \$ 386,923 | \$ 500,000 |
| Building Improvements - | <u>1,728,165</u> | <u>2,615,088</u> |
| TOTAL SPECIAL RESERVE FUND | <u>\$ 2,115,088</u> | <u>\$ 3,115,088</u> |

Each of said sums of money and the aggregate thereof are deemed necessary by this Board of Library Trustees to defray the necessary expenses and liabilities of this District during the 2024/2025 fiscal year for the respective purposes set forth above.

Pursuant to the provisions of 75 ILCS 16/40-50, the unexpended balances of the proceeds received during the preceding fiscal year from public library taxes not in excess of statutory limits shall be accumulated in the Special Reserve Fund of this District.

Except as provided in Section 6, all appropriations shall terminate with the close of the fiscal year; provided that the remaining balances shall be available until the 30th day of August for the authorization of the payment of obligations incurred prior to the close of the fiscal year and until the 30th day of September for the payment of such obligations, or for the transfer of the remaining balances thereof pursuant to the provision of 75 ILCS 16/30-90.

Section 4. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

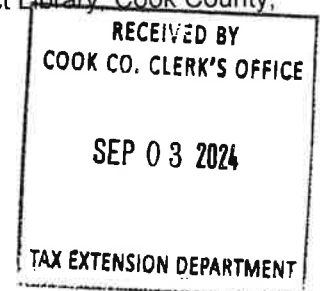
- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$5,000,000
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$18,429,579.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$19,904,480.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$3,525,099.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$17,322,820

Section 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portions of this ordinance.

Section 6. The receipts and revenues of the Schaumburg Township District Library derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall be first placed to the credit of such fund.

Section 7. This ordinance shall be in force and effect immediately upon passage and publication as provided by law.


PASSED by the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois, on the 26th day of August, 2024



AYES: 7

NAYS: 0

ABSENT AND NOT VOTING: 0


President, Board of Library Trustees
Schaumburg Township District Library

((Seal))

ATTEST:

Secretary, Board of Library Trustees
Schaumburg Township District Library

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**ESTIMATE OF REVENUE FOR FISCAL YEAR 2024/2025
FOR SCHAUMBURG TOWNSHIP DISTRICT LIBRARY**

The following is an estimate of revenues, by source, anticipated being received by Schaumburg Township District Library, Cook County, State of Illinois, during the fiscal year 2024/2025.

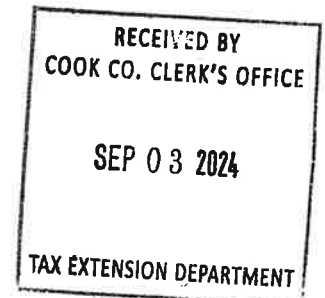
| <u>Source</u> | <u>Amount</u> |
|--------------------------------------|-------------------------|
| 1. Real Estate Tax | \$17,322,820 |
| 2. Personal Property Replacement Tax | 200,000 |
| 3. Per Capita Grant | 192,259 |
| 4. Fines & Fees | 11,500 |
| 5. Investment Income | 300,000 |
| 6. Copy Revenue | 45,000 |
| 7. Library Program Revenue | 1,000 |
| 8. E-Rate Funding | 20,000 |
| 9. Other Income | 325,000 |
| 10. Grant Revenue | 12,000 |
| Total: | <u>\$18,429,579</u> |

The undersigned, being the Treasurer of the Schaumburg Township District Library, hereby certifies that the foregoing is an estimate of revenues to be received by Schaumburg Township District Library during the fiscal year 2024/2025.

Dated the 26th day of August, 2024.



Carole Pye, Treasurer
Schaumburg Township District Library



State of Illinois)
) SS
County of Cook)

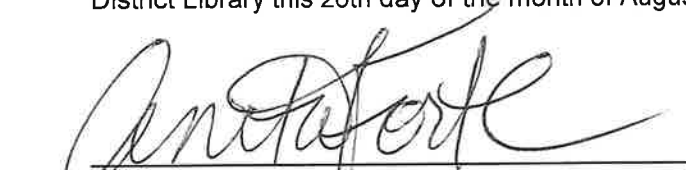
I, the undersigned, do hereby certify that I am the duly qualified Secretary of the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois; and as such am the keeper of the records and files for the Board of Library Trustees of said District.

I do further certify that attached hereto is a full, true and complete copy of a certain ordinance passed, approved and adopted by the Board of Library Trustees on this 26th day of the month of August in the year 2024, captioned:

**Ordinance No. 2024/2025-1
Tentative Combined Annual Budget and Appropriation Ordinance of
Schaumburg Township District Library, Cook County, Illinois
For Fiscal Year 2024/2025**

I do further certify that the deliberations of the members of said Board of Library Trustees of Schaumburg Township District Library on the adoption of said ordinance were taken openly; that said meeting was held at a specified time and place convenient to the public, that the vote on the adoption of said ordinance was taken openly; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; and that said meeting was called and held in strict accordance with the provisions of "An Act in Relation to Meetings," approved July 11, 1957, as amended, and that said Board of Library Trustees has complied with all of the applicable provisions of said Act and its procedural rules in the adoption of said ordinance.

IN WITNESS THEREOF, I hereunto affix my official signature and the seal of said Schaumburg Township District Library this 26th day of the month of August in the year 2024.


Secretary, Board of Library Trustees
Schaumburg Township District Library
130 S. Roselle Road
Schaumburg, Cook County, State of Illinois

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